

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, April 5, 2017  
2:00 P.M.

Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Room 1B  
Bakersfield, California

**AGENDA**

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Aunai, Couch, Jonah, Lerude, Murphy, Robles, Sandrini, Sill, Wasson

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Technical Advisory Committee Report – Commissioner Wasson, Chair
- 4) Personnel Committee Report – Commissioner Robles, Chair



- 5) Executive Director’s Report – Roland Maier

SPECIAL PRESENTATIONS

- 6) Contractor Highlight – Lamont Vineland School Readiness Project – Jennifer Wood-Slayton, Coordinator
- 7) Contractor Highlight – Differential Response, Jayme Stuart and Kevin Truelson, Child and Family Services Coordinators

PUBLIC HEARING

- 8) Strategic Planning Revision 2017-18 – CONDUCT A PUBLIC HEARING; ALLOW PUBLIC COMMENT AND TESTIMONY; ADOPT THE STRATEGIC PLAN; DIRECT THE EXECUTIVE DIRECTOR TO DISTRIBUTE THE STRATEGIC PLAN – RECEIVE AND FILE
- 9) First 5 California Annual Report 2015-16 – OPEN THE PUBLIC HEARING; RECEIVE PUBLIC TESTIMONY; CLOSE THE PUBLIC HEARING – RECEIVE AND FILE

ACTION ITEMS

- 10) \*Minutes of the Children and Families Commission meetings of February 1 and March 1, 2017 – APPROVE
- 11) \*Professional Services Agreement with Janice St Pierre, Independent Consultant – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH JAN ST PIERRE, INDEPENDENT CONSULTANT, BEGINNING APRIL 6, 2017 THROUGH June 30, 2017; IN AN AMOUNT NOT TO EXCEED \$10,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 12) Employee Cost of Living (COLA) Adjustment and Title and Job Description Amendments – APPROVE A THREE AND ONE-HALF PERCENT, 3.5%, COST OF LIVING ADJUSTMENT TO THE CURRENT SALARY SCHEDULE FOR ALL EMPLOYEES; APPROVE THE CHANGES FOR THE TWO POSITIONS AFFECTED, CHIEF EVALUATION/PROGRAM OFFICER AND COMMUNICATIONS AND MEDIA SPECIALIST; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THESE CHANGES.
- 13) Notice of Closed Session – Public Employee Performance Evaluation (Title: Executive Director) (Government Code Section 54957)

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 14) \*Monthly Financial Reports for January and February 2017 – RECEIVE AND FILE



- 15) \*Report and Expenditure under the Policy on Support of Community Activities and Events (The Rotary Club of Taft Foundation) – RECEIVE AND FILE
- 16) \*Report and Expenditure under the Policy on Support of Community Activities and Events (The Assistance League of Bakersfield) – RECEIVE AND FILE
- 17) \*Report and Expenditure under the Policy on Support of Community Activities and Events (Kern County Public Health Services Department) – RECEIVE AND FILE
- 18) \*Letter from Dena Murphy, Director, Kern County Department of Human Services, dated January 30, 2017, re: support of the 29<sup>th</sup> Annual Holiday Cottage – RECEIVE AND FILE
- 19) \*Letter from Brown Armstrong, dated February 6, 2017, re: letter of engagement – RECEIVE AND FILE
- 20) \*Letter from Kevin Keys, Prevention Specialist Tobacco Use Prevention Education, dated March 13, 2017; re: appreciation and dedication to Ms. Anastasia Lester – RECEIVE AND FILE
- 21) \*Letter from Wilknica Jefferson, Program Officer, First 5 Kern, dated March 1, 2017, re: letter of resignation.
- 22) \*Letter from Dena Murphy, Secretary, Kern Partnership for Children and Families, dated November 22, 2016, re: thank your for contribution – RECEIVE AND FILE
- 23) \*Minutes of the Personnel Committee meeting of Thursday, March 16, 2017 – RECEIVE AND FILE

#### ADJOURNMENT

- 24) Adjourn to Wednesday, June 7, 2017, 2:00 P.M., 1300 17<sup>th</sup> Street, Board RM 1A

#### FUTURE MEETINGS

First 5 Kern Commission	August 2, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	October 4, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	December 6, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
Technical Advisory Committee	June 19, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	September 18, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	December 11, 2017	10:00 A.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Sandrini (Chair)  
Robles (Vice Chair)  
Murphy (Treasurer)  
Jonah (Secretary)

TECHNICAL ADVISORY

Wasson (Chair)  
Sill  
Lerude  
Aunai (alternate)

PERSONNEL

Robles (Chair)  
Jonah  
Sandrini  
Sill  
Murphy (alternate)

BUDGET AND FINANCE

Murphy (Chair)  
Aunai  
Lerude  
Wasson  
Sandrini (alternate)

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH  
AND COMMUNICATIONS

Sill (Chair)  
Aunai  
Robles  
Wasson

PROJECT REVIEW

Jonah (Chair)  
Lerude  
Murphy  
Couch

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

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All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.

