

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, June 7, 2017  
2:00 P.M.

Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Room 1B  
Bakersfield, California

**AGENDA**

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Aunai, Couch, Jonah, Lerude, Murphy, Robles, Sandrini, Sill, Wasson

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Budget and Finance Committee Report – Commissioner Dena Murphy, Chair
- 4) Executive Director’s Report – Roland Maier



SPECIAL PRESENTATIONS

- 5) Contractor Highlight – Medically Vulnerable Infant Program, presenter Marycela Tamez, Supervisor
- 6) Contractor Highlight – Medically Vulnerable Care Coordination Project, presenters Jane Jonsson, Care Coordinator and Marc Thibault, Project Director

ACTION ITEMS

- 7) \*Minutes of the Children and Families Commission meeting of April 5, 2017 – APPROVE
- 8) Fiscal Year 2017-18 Budget – ADOPT THE FISCAL YEAR 2017-18 BUDGET; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENTS NECESSARY AND TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- 9) Five-Year Financial Plan – APPROVE THE FIVE-YEAR FINANCIAL PLAN; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.
- 10) Professional Services Agreement with Marc R. Thibault – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH MARC R. THIBAUT, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$40,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 11) Professional Services Agreement with Employer Legal Solutions – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH EMPLOYER LEGAL SOLUTIONS, FOR A TERM OF TWO YEARS; IN AN AMOUNT NOT TO EXCEED \$8,110; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 12) Professional Services Agreement with Jan St Pierre – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH JAN ST PIERRE, INDEPENDENT CONSULTANT, FOR A TERM OF ONE YEAR, IN AN AMOUNT NOT TO EXCEED \$20,000, AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

- 13) Notice of Closed Session – Public Employee Performance Evaluation (Title: Executive Director) (Government Code Section 54957)

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 14) \*Monthly Financial Reports for March and April 2017 – RECEIVE AND FILE
- 15) \*Report and Expenditure under the Policy on Support of Community Activities and Events (Southeast Good Neighbor Festival) – RECEIVE AND FILE
- 16) \*Letter from Sue Flanagan, President, Assistance League of Bakersfield, dated April 28, 2017, re: Operation School Bell Program – RECEIVE AND FILE
- 17) \*Letter from Christine Lollar, dated April 28, 2017, re: Thank you – RECEIVE AND FILE
- 18) \*Minutes of the Budget and Finance Committee meeting of Tuesday, May 16, 2017 – RECEIVE AND FILE
- 19) \*First 5 Kern Independent Accountant’s Report (Brown Armstrong) on Applying Agreed-Upon Procedures – RECEIVE AND FILE

ADJOURNMENT

- 20) Adjourn to Wednesday, August 2, 2017, 2:00 P.M., 1300 17<sup>th</sup> Street, RM 1B

FUTURE MEETINGS

First 5 Kern Commission	August 2, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	October 4, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	December 6, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
Technical Advisory Committee	June 19, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	September 18, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	December 11, 2017	10:00 A.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Sandrini (Chair)  
 Robles (Vice Chair)  
 Murphy (Treasurer)  
 Jonah (Secretary)

TECHNICAL ADVISORY

Wasson (Chair)  
 Sill  
 Lerude  
 Aunai (alternate)



PERSONNEL

Robles (Chair)  
Jonah  
Sandrini  
Sill  
Murphy (alternate)

BUDGET AND FINANCE

Murphy (Chair)  
Aunai  
Lerude  
Wasson  
Sandrini (alternate)

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH  
AND COMMUNICATIONS

Sill (Chair)  
Aunai  
Robles  
Wasson

PROJECT REVIEW

Jonah (Chair)  
Lerude  
Murphy  
Couch

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.