

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Wednesday, February 1, 2017  
Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Board Room 1A  
Bakersfield, California

**MINUTES**

COMMISSION CONVENED @ 2:00 P.M.

Present Commissioners: Aunai, Couch, Jonah, Lerude, Sandrini, Sill, Wasson; Alternate Reed

Absent Commissioners: Robles

Note: Ai, Ch, Jh, Le, My, Rs, Si, Sl, and Wn are abbreviations for Commissioners, Aunai, Couch, Jonah, Lerude, Murphy, Robles, Sandrini, Sill and Wasson respectively. Alternate Commissioners are also similarly denoted. For example, “Co-Rd” denotes Commissioner Curioso made the motion and Commissioner Reed seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

- 1) None

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports
  - Commissioner Wasson reported that she is serving on the Community Advisory Board for the non-profit that is being developed for Nurse Family Partnership under Kern County Public Health Services which is almost completed with the process of receiving the 501C3 status which will allow them to apply for some sustainability grants outside of government agencies.
  - Commissioner Sandrini introduced new Commissioners David Couch and Susan Lerude, giving a brief bio on both and welcomed them to the Commission.
- 3) Project Review Committee Report – None
- 4) Technical Advisory Committee Report
  - Commissioner Wasson reported on the Technical Advisory Committee meeting of December 12, 2016, covering:
    - ✓ Committee member Corson reporting that Differential Response has been designated for refunding through another funding source, pending approval from the Kern County Board of Supervisors

- ✓ Committee member Burns, Early Childhood Council, reporting on the Kern County Infant Toddler Seminar which will be held at the Larry Reider Center, Saturday, March 18, 2017.
- ✓ Committee member Debbie Wood reporting that One Sight, which is a non-profit foundation, will be hosting vision care clinics, to include eye glasses and eye exams for students aged 5-18, countywide.
- ✓ Commissioner Wasson introduced and welcomed the new Technical Advisory Committee members and stated we are one short of a full committee.
- ✓ Commissioner Wasson reporting that there was a Strategic Planning overview led by Marc Thibault and talked about the RFP for 2020-25 funding cycle.
- ✓ Jianjun Wang, Ph. D., gave a report on Cost Benefit Analysis.
- ✓ Committee member Wasson reporting on her concerns about sustainability with the funding declining at the State level; with the reduction of tobacco taxes and that we need to focus more on sustainability for those really critical programs that we fund. We need to start looking for additional dollars.
- ✓ Marc Thibault reporting on the Medically Vulnerable Care Project (MVCCP) about leveraging funds through Public Health through the Federal Financial Participation, federal funds that help pay for the coordinator for the MVCCP project.
- ✓ Committee Member Roth reported that Taft College received a grant on Trauma Informed Care.
- ✓ Committee Member Wood talked about a trauma informed care pilot project that the Bakersfield City School District is working on to provide for the students' parents.
- ✓ Mr. Maier invited all to attend First 5 Kern's Strategic Planning to be held, Wednesday, March 1, 2017, at 1300 17<sup>th</sup> Street, Suite 1A.

#### 5) Executive Director's Report

- Mr. Maier reminded Commissioners to submit their Form 700 – Fair Political Practices Commission form.
- Mr. Maier reported that Kathy Ives, Commissioner Wasson and he attended Advocacy Day, in Sacramento, meeting legislators, and talking about the work that First 5's do all over the state.
- Mr. Maier reported on Technical Advisory Committee and filling empty seats.
- Mr. Maier reported that we are needing to hold a Personnel Committee meeting in late February or early March to discuss his evaluation, COLA's and insurance premiums. Mr. Maier stated that a Budget and Finance Committee meeting will be held in May to go over First 5 Kern's annual budget and the Five Year Financial Plan.
- Mr. Maier reported that February is Safely Surrender Baby Awareness month in Kern County.

SPECIAL PRESENTATIONS

- 6) Contractor Highlight
  - Mountain Communities Family Resource Center, Anne Burnaugh, Director gave a PowerPoint presentation and responded to questions.
- 7) First 5 Kern Annual Report 2015-16
  - Jianjun Wang, Ph.D., Principal Investigator, California State University, Bakersfield gave a PowerPoint presentation and responded to questions.

ACTION ITEMS

- Jh-Wn  
AB-Robles  
All Ayes
- 8) Minutes of the Children and Families Commission meeting of December 7, 2016 – APPROVED
- Ai-Ch  
AB-Robles  
All Ayes
- 9) First 5 Kern Annual Report 2015-16 – RECEIVED AND FILED
- Wn-Ch  
AB-Robles  
All Ayes
- 10) Amendment Number 2 to Project 2015.1.05 (Medically Vulnerable Care Coordination Project) APPROVED AMENDMENT 2 TO PROJECT 2015.1.05 (MEDICALLY VULNERABLE CARE COORDINATION PROJECT OF KERN COUNTY) FOR FISCAL YEAR 2016-17, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$245,000; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THIS PROGRAM.
- Wn-Jh  
AB-Robles  
All Ayes
- 11) Help Me Grow Kern County-CAPK – APPROVED PROJECT 2017.2.01 (HELP ME GROW KERN COUNTY – CAPK) IN AN AMOUNT NOT TO EXCEED \$85,174; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND OR ANY DOCUMENTS NECESSARY , SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE PROGRAM.
- Jh-Wn  
AB-Robles  
All Ayes
- 12) Commission Website – APPROVED THE UTILIZATION OF THE MARCOM GROUP, INC., FOR WEBSITE DEVELOPMENT AND MANAGEMENT SERVICES; AUTHORIZED THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES NEEDED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.
- Jh-Wn  
AB-Robles  
All Ayes
- 13) Recommendations of staff to the Administrative and Personnel Policy Manual (Employee Handbook) – APPROVED THE REVISED CHANGES TO THE EMPLOYEE HANDBOOK AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPELEMENT THE CHANGES.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- Jh-Wn  
AB-Robles  
All Ayes
- 14) Monthly Financial Reports of November and December 2016 – RECEIVED AND FILED
- Jh-Wn  
AB-Robles  
All Ayes
- 15) Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services) – RECEIVED AND FILED
- Jh-Wn  
AB-Robles  
All Ayes
- 16) Minutes of the Project Review Committee meeting of January 11, 2017 – RECEIVED AND FILED

ADJOURNMENT @ 2:57 P.M.

Adjourn to Wednesday, March 1, 2017, 8:30-11:30 A.M., 2000 K Street-Larry Reider Bldg., Room 101, Strategic Planning Workshop