

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Wednesday, August 5, 2015
 Kern County Superintendent of Schools
 1300 17th Street, Board Room 1A
 Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:00 P.M.

Present: Commissioners: Rhoades, Robles, Sandrini, Scrivner, Wasson; Alternate Sill

Absent: Commissioner: Aunai, Jonah, Murphy

Note: Ai, Jh, My, Rs, Rbs, Si, Sr, Wn, and Wr are abbreviations for Commissioners, Aunai, Jonah, Murphy, Rhoades, Robles, Sandrini, Scrivner, Wasson and Walker respectively. Alternate Commissioners are also similarly denoted. For example “Co-Rd” denotes Commissioner Curioso made the motion and Commissioner Reed seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

1. None

REPORTS AND ANNOUNCEMENTS

2. Committee member announcements and reports – None
3. Personnel Committee Report – Commissioner Al Sandrini
 - DEFERRED TO ITEM 13.
4. Technical Advisory Committee Report – Commissioner Rick Robles
 - Commissioner Robles reported on the TAC meeting of June 15, 2015, highlighting that Committee Member Jan Hefner, Executive Director, Community Health Initiative, would be retiring and consequently leaving the TAC, and that Marc Thibault, Consultant, lead the TAC on a discussion of Strategic Planning next steps.
5. Outreach and Communications Report – Jan St Pierre, Communications Officer
 - Ms. St Pierre reported that First 5 California launched a new statewide media campaign that encourages parents and caregivers to talk, read and sing with children 0 to 5 to encourage early brain development.
 - Ms. St Pierre reported that July 8, 2015, staff attended the Kaitlyn’s Law press conference and safety demonstration and stated that 11 children have perished this year due to being left alone in hot cars.
 - Ms. St Pierre reported that staff had a booth at the 2015 Kids Fest, held at Pioneer Village, which was well attended.
 - Ms. St Pierre reported that August 6, 2015, is the Back to School Fair sponsored by Kern County Child Support Services, to be held at the Kern County Fairgrounds.



6. Executive Director’s Report – Roland Maier, Executive Director
 - Marc Thibault reported that the Medically Vulnerable Care Coordination Project (MVCCP) has been recognized by the Association of Maternal & Child Health Programs as a promising practice.
 - Mr. Maier gave a Persimmony update, reporting that the second data transfer will be completed soon and that the switch from Mosaic, Inc., to Persimmony will begin next week; training for the programs’ administrative staff is complete and the training for programs’ fiscal staff will be held in September 2015.
 - Mr. Maier gave an update on the transition from the county, stating as of October 1, 2015, all electronic payments will be done in-house.
 - Mr. Maier reported that he and staff will be attending the First 5 Association Summit, September 28-30, 2015, and invited all Commissioners to attend and if interested to contact Sharon Powell, Administrative Assistant.
 - Mr. Maier reported that Camille Maben, Executive Director of First 5 California will visit the First 5 Kern office on October 1, 2015.

PUBLIC HEARING

Rbs-Ws
Ai, Jh, My – AB
All Ayes

7. First 5 California Annual Report 2013-14 – OPENED THE PUBLIC HEARING; RECEIVED NO PUBLIC TESTIMONY; CLOSED THE PUBLIC HEARING – RECEIVED AND FILED

SPECIAL PRESENTATIONS

9. Early Childcare and Education, Focus Area 3 – Wilknica Jefferson, Program Officer
 - Ms. Jefferson gave a PowerPoint presentation on Focus Area 3, Early Childcare and Education covering topics on center-based and home-based activities, case management and the coordinators, collaborative and articulation meetings and responded to questions.
8. Presentation by Alesha Hixon, Coordinator, Lost Hills Family Resource Center
 - Ms. Hixon gave a PowerPoint presentation its school readiness program, parent education, case management and other services provided at the Lost Hills Family Resource Center and responded to questions.
10. Presentation by Jianjun Wang, Ph.D., Principal Investigator, California State University, Bakersfield
 - Dr. Wang gave a PowerPoint presentation on the Importance of Result Dissemination for Proposition 10 – A Review of First 5 Kern’s Practice in a Broad Context.

ACTION ITEMS

Si-Rbs
Ai, Jh, My – AB
All Ayes

11. Minutes of the Children and Families Commission meetings of June 3, 2015 – APPROVED

Si-Wn
Ai, Jh, My – AB
All Ayes

12. Participation in the Improve and Maximize Program so All Children Thrive (IMPACT) Program - AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND



EXECUTE ANY AGREEMENTS OR OTHER DOCUMENTS NECESSARY TO IMPLEMENT THE IMPACT PROGRAM, INCLUDING BUT NOT LIMITED TO AGREEMENTS WITH FIRST 5 CALIFORNIA AND KERN COUNTY SUPERINTENDENT OF SCHOOLS; SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.

Si-Rbs
Ai, Jh, My – AB
All Ayes

13. Recommendations of the Personnel Committee on Employee Salaries and Employee Handbook – APPROVED THE RECOMMENDATIONS OF THE PERSONNEL COMMITTEE: APPROVED A COST-OF-LIVING ADJUSTMENT OF 3% ON THE SALARY STEP SCHEDULE EFFECTIVE AUGUST 8, 2015; APPROVED THE RECOMMENDED CHANGES TO THE EMPLOYEE HANDBOOK; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CHANGES.
- Prior to the vote of item 13, Commissioner Sandrini reported that the Personnel Committee met on July 29, 2015, and approved an employee Cost of Living Adjustment of 3%, accepted minor changes to the employee handbook and when conducting the executive director’s performance evaluation that input comes from the full Commission and then these items be compiled and forwarded to the full Commission for approval.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

14. Monthly Financial Report of May and June 2015 – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

15. Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Breastfeeding Coalition) – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

16. Report on Expenditure under the Policy on Support of Community Activities and Events (Family Life Pregnancy Center of Tehachapi) – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

17. Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services) – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

18. Report on Expenditure under the Policy on Support of Community Activities and Events (Tehachapi Collaborative) – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

19. Report on Expenditure under the Policy on Support of Community Activities and Events (Advancing Parenting) – RECEIVED AND FILED

Si-Rbs
Ai, Jh, My – AB
All Ayes

20. Meeting Notes of the Personnel Committee meeting of July 29, 2015 – RECEIVED AND FILED

ADJOURNED @ 3:10 P.M.

21. Adjourned to Wednesday, October 7, 2015, 2:00 P.M., 1300 17th Street, Board RM 1A